



**STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT**

PAT MCCRORY
GOVERNOR

ART POPE
STATE BUDGET DIRECTOR

February 14, 2013

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers
All State Departments, Institutions, and Agencies

FROM: Art Pope *Art Pope*
State Budget Director

RE: Integrated Budget Information System (IBIS) Project Update

The Integrated Budget Information System (IBIS) is in the final stages of development and testing, and will soon be ready for statewide use. As we look forward to the implementation, I want to provide you with a status update and make you aware of some key activities that will involve your agency over the next five months.

- **Testing:** IBIS has engaged OSBM analysts and several agencies to test system functionality and provide feedback. This process was completed for the Worksheet I and Worksheet II forms, and budget execution forms are planned for testing throughout February and March.
- **Piloting:** Several agencies have been serving as pilot users for the system since November. The pilot has provided valuable feedback and this effort will continue into early spring with a focus on the budget execution components of IBIS. A final pilot phase for several budget development and administrative functions of the system will take place during late spring.
- **Licensing:** The system has a set number of licenses, which will be allocated across agencies based on size and structure. A separate memo will be sent to each agency stating the number of available licenses and outlining the process to follow for identifying system users.
- **Training:** IBIS training will take place in May and June. All identified system users are encouraged to attend training in order to understand how to use the new system and receive the maximum benefit from it. Training will be delivered in a variety of formats and locations in order to provide flexibility to our users. More information about training and the process for registering will be provided in March.
- **Go-Live:** The go-live date for IBIS is July 1, 2013. More information will be provided over the next several months as we prepare for implementation. We look forward to working with each of you to ensure a smooth transition to the new system.

If you have further questions about IBIS, please contact Joe White at 919-807-4741. You can also visit the IBIS website for more information (<http://ibis.nc.gov/>).