



**STATE OF NORTH CAROLINA**  
**OFFICE OF STATE BUDGET AND MANAGEMENT**

BEVERLY EAVES PERDUE  
GOVERNOR

ANDY WILLIS  
STATE BUDGET DIRECTOR

November 6, 2012

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers  
All State Departments, Institutions, and Agencies

FROM: Andy Willis  
State Budget Director

RE: Integrated Budget Information System (IBIS) Project Update

Over the past several months, OSBM has continued development of the Integrated Budget Information System and several milestones have been achieved. Budget development functionality has been designed, built and tested internally, and agency/university user testing began in late October. The development of budget execution functionality is well under way.

The IBIS project team is committed to ensuring that the new system is easy to use, functions as designed, and adds value for state agencies and universities. To that end, we will be engaged in the following activities in the upcoming months, and will keep you informed of progress.

- **System Testing:** IBIS's budget development and execution components will be tested by OSBM analysts and select agency testers. This testing began in October and will continue through the spring of 2013. This rigorous review will identify issues with the system and allow adequate time to make necessary system adjustments.
- **System Pilot:** A small group of agencies will serve as pilot users for the budget development and execution components of IBIS beginning in November. Pilot agencies have been contacted by OSBM and will be trained in the system in mid-November. The pilot agencies will work collaboratively with OSBM to ensure the system is ready for general release. This process will be mutually beneficial as pilot agencies will gain early, first-hand knowledge of the IBIS system, and OSBM will obtain direct feedback on system functionality.
- **Data Entry:** Prior to go-live, much of the data in IBIS will be converted from the legacy systems. Data not previously kept in the legacy systems, such as strategic plans and program data, will be entered into IBIS by OSBM personnel once it is received from agencies, as described in the 2013-15 budget instructions.

- **IBIS Website:** A new IBIS website will be launched when the pilot begins. The website will provide up-to-date information about the project status, the system functionality to be delivered, training materials and contact information. We will provide a link to the new website in a separate communication as soon as the site is active.

If you have further questions about the status of IBIS, please contact Joe White at 919-807-4741 or do not hesitate to contact me at 919-807-4717.